

## Drop off and Collection from 8<sup>th</sup> March 2021

- ✓ Do drop off your child in the mornings at the designated drop and go points – a member of staff will be at these points and year team staff will be ready to welcome children at year group buildings. Please do not come onto the school site in the mornings unless this is pre-arranged with senior staff. Please note that Y2 will enter into school by entrances facing Elmshott Lane. YR and Y1 children **must** be dropped at the Dennis Way entrance. Other year groups: choose the best drop off point for you, closest to year group if possible
- ✓ Do arrange for children in Y5 and Y6 to walk to younger sibling collection points or meet you in a designated meeting point
- ✓ Do collect your child in the afternoons from the designated collection point in YR – Y4 and EP
- ✓ Do follow the one way signs. Y3 should exit via the front office wherever possible
- ✓ Do wear a face mask at all times on the school site
- ✓ Do leave the site quickly
- ✓ Do stick to windows for drop and go and collection: Y1 and Y4 (8:35 – 8:45 and 3:05 – 3:15), YR, Y2, Y3, Y5, Y6 (8:45 – 8:55 and 3:15 – 3:25)
- ✓ Do call the office to arrange a call back instead of speaking with teachers face to face
- ✓ Do use drop off boxes, email or phone instead of calling into the school office – the office will be closed at drop off and collection times

### KEY



Drop and go points- these are for morning drop off only.  
YR and Y1 **must** be dropped at Dennis Way point



Collection points – these are for quick collection of children at the end of the day for YR -Y4



Designated meeting points – these are for older children to arrange to meet their parents. These will not be staffed, we rely on our oldest children being responsible

