



July 2019

Dear Parent/Carer,

**Online payments to school with ParentPay!**

We currently use a convenient method of payment for school meals, trips, after school clubs and much more online, called ParentPay.

ParentPay went live at school on 3 June 2013; from that date we no longer accepted cash and cheque payments, making the school a cash-free environment.

**Making secure payments online using your credit or debit card**

ParentPay offers you the freedom to make payments whenever and wherever you like, 24 hours a day, 7 days a week - safe in the knowledge that the technology used is of the highest internet security available.

You will have a secure online account, activated using a unique username and password; you will be prompted to change these, and to keep them safe and secure. If you have more than one child at our school or children at other ParentPay schools, you can create a single account login for all your children.

Making a payment is straightforward and ParentPay holds a payment history for you to view at a later date; no card details are stored in any part of the system. Once you've activated your account you can make online payments straight away.

ParentPay is also the communication that we will use should we have to close the school in the event of an emergency so it is important that this is also up to date. It is also the main form of communication from school to home i.e. monthly newsletters and some letters home.

We hope you will support us in continuing our achievement of being a cashless school and reduce the workload on our staff. Your support in using ParentPay will help the school enormously, thank you.

For further information or if you have any queries please contact the School's Finance Office.

Yours sincerely

Nina Greenstone  
Principal

