



**The Gold Rose MAT**  
 Cippenham Infant School  
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**Meeting:** The Gold Rose Multi Academy Trust Meeting of Academy Councillors  
**Venue:** Cippenham Primary School  
**Date & Time:** Monday 11 November 2019

**Present:**

Kam Hothi (KH)	Parent Representative
Nina Greenstone (NG)	Principal
Rebecca Cunnigham (RC)	Student Advocate
Tracey Sharp (TS)	Support Staff Representative
Lara Tehabsim (LT)	Company Secretary

**Apologies received and accepted:**

Richard Fairley (RF)	Community Representative
Karen Varma (KV)	Parent Representative
Belinda Ujani (BU)	Associate Governor

The meeting was quorate

Item	Agenda Item	Action
<b>1.</b>	<b>Procedural</b>	
1.1	<u>Apologies</u> ➤ Apologies were received and accepted from RF, KV and BU.	<i>Accepted</i>
1.2	<u>Declarations of AOB (appendix 1 – circulated prior to meeting)</u> ➤ Kam Hothi works for Slough Borough Council. ➤ Governors signed and returned declaration of interest forms for 2019/20.	<i>Received</i>
1.3	<u>Appointment of Chair/Vice</u> ➤ NG proposed that KH remain as Chair of the Academy Council for the academic year 2019/20. This motion was seconded by RC and agreed unanimously. ➤ Governors agreed that the role of Vice Chair will be undertaken on a rotational basis.	<i>Appointed</i>
1.4	<u>Confirmation of membership and focus areas (appendix 2 – circulated prior to meeting)</u> ➤ Governors agreed to continue with membership and link areas as per last academic year as follows: Pupil Voice – RC SEND – TS Safeguarding – RF Curriculum (English Focus) – BU Curriculum (maths focus) – KH Curriculum (foundation focus) – KV	<i>Agreed</i>
1.5	<u>Minutes of meeting 20.5.19 (Appendix 3 – circulated prior to meeting)</u> ➤ KH signed the minuted dated 9.7.19 as a true and accurate reflection of the	<i>Approved</i>





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	<p>meeting.</p> <ul style="list-style-type: none"> <li>➤ Governors are happy with action updates from the minutes.</li> <li>➤ Governors discussed the proposed building works on Elmshott Lane. KH to get an update on plans and relay to governors.</li> <li>➤ Surveys have been circulated for staff and pupils to update the school travel plan. Once completed these will be returned to Slough Borough Council, who will work with the school on perimeter maintenance to ensure a safer surrounding area. KH is also working with the council on exterior works to calm poor parking and driving around the school site.</li> </ul> <p><u>Minutes of Trust meeting</u> (<i>Appendix 4 – circulated prior to meeting</i>)</p> <ul style="list-style-type: none"> <li>➤ Minutes received and noted with thanks.</li> </ul>	KH
<b>2</b>	<b>Reports</b>	
2.1	<p><u>Staff Structure</u></p> <ul style="list-style-type: none"> <li>➤ NG took governors through an updated leadership structure to take the school through to the end of this academic year. As the current leadership structure is currently very lean, with one assistant Headteacher stepping down without replacement and one going on maternity leave shortly, trustees decided that the budget is not available to replace these staff members and teacher recruitment is difficult for such high level roles. NG shared a detailed plan with governors involving middle leaders and lead practitioners stepping up to provide support in key areas such as maths and English to alleviate pressure on the senior team. NG has considered all unintended consequences of this structure and the team believe it to be a positive interim solution until the opening of the new school in September 2020. The new structure has also been fully costed and is affordable within the agreed school budget.</li> <li>➤ NG updated governors on the consultation process and the stage that the school is currently on and how this is affecting staff.</li> </ul>	<i>Discussed</i>
2.2	<p><u>2018/19 results</u> (<i>appendix 5 – circulated prior to meeting</i>)</p> <ul style="list-style-type: none"> <li>➤ NG took governors through additions to attainment and progress results since last shared with governors. NG pointed out areas of success and for development. There have been positive rises in outcomes at end of KS2 in Writing and maths which is extremely positive though this has opened up a pupil premium gap. The team will now work to close the gap at KS1 and KS2, targeting pupil premium pupils through provision mapping with appropriate interventions.</li> <li>➤ It remains an issue targeting pupils for greater depth in writing but during the coming academic year, those pupils who started work on greater depth writing at Year 4 will sit their SATS and the school will be able to accurately measure whether this is having an impact.</li> <li>➤ NG also explained progress scores for governors, which are moving in the right direction.</li> <li>➤ Governors thanked staff for their hard work in raising progress and attainment across the school.</li> </ul>	<i>Received</i>
2.3	<p><u>2019/20 areas of focus</u></p> <ul style="list-style-type: none"> <li>➤ The newly appointed Executive Leadership Team for the new school came</li> </ul>	<i>Discussed</i>





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	<p>together to undertake a learning walk across both current schools. NG fed back to governors their findings, which support the SEF and SDP for 2019/20, which NG shared with governors and went through. The SEF is based on the new EIF and rates all areas as good. NG talked through each of these areas and asked governors to familiarise themselves with the document.</p> <ul style="list-style-type: none"> <li>➤ NG also talked through each area of the SDP and asked governors to familiarise themselves with the document.</li> </ul>	
2.4	<p><u>Safeguarding report to LSCB (appendix 6 – circulated prior to meeting)</u></p> <ul style="list-style-type: none"> <li>➤ Governors went through the report and noted all relevant areas. Governors are happy that the report is a true and accurate reflection of academic year 2018/19 and thanked Danielle Thornton for her hard work.</li> </ul>	<i>Responded</i>
2.5	<p><u>Feedback from ELT walk (appendix 7 – circulated prior to meeting)</u></p> <ul style="list-style-type: none"> <li>➤ As per item 2.3</li> </ul>	<i>Received</i>
<b>3</b>	<b>Regular Items</b>	
3.1	<p><u>Merger update</u></p> <ul style="list-style-type: none"> <li>➤ LT will circulate updated site plan to governors.</li> <li>➤ Governors discussed ideas and new plans and look forward to further feedback post architect and builder input.</li> </ul>	<i>Discussed</i> LT
3.2	<p><u>Coming together of Academy Council</u></p> <ul style="list-style-type: none"> <li>➤ LT reminded governors of the plan for the coming together of academy councils in April 2020, and governors remain content with this plan.</li> </ul>	<i>Discussed</i>
<b>4</b>	<b>Policies and review</b>	
4.1	<p><u>Behaviour Policy (appendix 8 – circulated prior to meeting)</u></p> <ul style="list-style-type: none"> <li>➤ Governors discussed and made a small change to the behavior policy. The policy is agreed pending change.</li> </ul>	<i>Approved</i> LT
<b>5</b>	<b>AOB &amp; future meetings</b>	
5.1	<ul style="list-style-type: none"> <li>➤ Date of next meeting – Monday 13 January 2019</li> <li>➤ RC fed back on a meeting with Vera Berisha regarding Pupil Voice and was pleased with how much passion she shows for the role and the clear impact that Pupil Voice has on the children and their confidence.</li> </ul>	

**Meeting Closed at 7.45**

**Signed:**

**Date:**

Action	Action lead	Agenda Item
➤ Governors discussed the proposed building works on Elmshott Lane. KH to get an update on plans and relay to governors.	<b>KH</b>	<b>1.5</b>
➤ LT will circulate updated site plan to governors.	<b>LT</b>	<b>3.1</b>
➤ Governors discussed and made a small change to the behavior policy. The policy is agreed pending change.	<b>LT</b>	<b>4.1</b>

